Bangladesh Institute of Governance and Management

E-33, Agargaon, Sher-E-Bangla Nagar, Dhaka-1207

Job Opportunity 2021

Bangladesh Institute of Governance and Management (BIGM) is a academic, training and research institute offering Masters degrees, professional training and conducting research on national policy issues. We are seeking experienced individuals for following vacant positions:

Assistant IT Officer

Requirements:

Graduates from any reputed university preferably in Computer Science and engineering or any related discipline having relevant professional certification. The candidate should have at least 2 years' experience in website management, social media management and related programming work and required to have qualities as listed below:

Job Description and required skills:

- Website development, IT System Management, Programmer/ Software Engineer.
- Expertise in ASP.Net, C#, SQL Server, AJAX & jQuery, Java Script, HTML, XML, DHTML, CSS3, Bootstrap.
- Good knowledge of OOP, Design Patterns & Coding standards.
- Familiarity with WCF, LINQ, PF, SharePoint.
  This position is needs to maintain following responsibilities;
- Very positive attitude to Research and Development.
- Excellent capability of writing complex SQL queries.
- Web Application Development using CodeIgniter, WordPress.
- Perform complete unit testing of Web applications to specifications and standards.
- Familiar with version control system- Git, Bitbucket.
- Brainstorming the conceptual design for new & existing projects.
- Overcome critical technical challenges with or without supervision specifically with PHP, MySQL and REST.
- Hardware and Networking knowledge
- Operating System and Server installation
- Quickly learn and implement new technologies/ skills when something unknown is encountered.

Age: Minimum 25 years; maximum 40 years
Compensation: Following in the 9th grade of national pay scale
Position: 02

Application Guideline:

Interested persons are requested to apply with:

1. A cover letter addressed to the Chairperson, Selection Committee

2. A complete Curriculum Vitae (With passport size photo).

Application submission:

1. **By e-mail to:** recruitment@bigm.edu.bd (in **one PDF file**, and the file should be named by **applicant name and valid mobile number**). Please also mention the name of applied post on the subject of the e-mail. **And:**

2. **Hard Copy:** One set of hard copy (with two photos) to BIGM {E-33, Agargaon, Sher-E-Bangla Nagar, Dhaka-1207}. Please also mention the name of applied post on top of the application the envelop.

Application Deadline: **October 21, 2021**

Only short-listed candidates will be called for interview.
BIGM is an equal opportunity employer.

Chairperson

Selection Committee